

ALCOHOL SERVICE REQUEST AND ADDENDUM TO CONFERENCE AGREEMENT

PERTAINING TO THE SERVING OF ALCOHOL AT THE CLARK CENTER FOR THE PERFORMING ARTS

RENTED BY PRIVATE PARTIES FOR EVENTS HOSTED BY PRIVATE PARTIES

This Alcohol Service Request Addendum to Conference Agreement (this "Addendum") is entered into by the Clark Center Association, on behalf of The Clark Center for the Performing Arts ("we" or "CCA") and the undersigned renter/user ("you" or "Renter") (each, a "Party", and collectively, the "Parties"), and amends that certain rental agreement between the Parties attached hereto The Clark Center for the Performing Arts.

All Alcohol Service requests for Saturday and/or Sunday events may be received no earlier than seven (7) months and no later than two (2) months prior to the event. Requests for Alcohol Service for all non-school weekday events may be received no earlier than three (3) months and no later than two (2) months prior to the event.

Thank you for choosing The Clark Center for your event (the "Event"). By completing and signing this form, you are requesting to have alcoholic beverages served at your Event. When you complete, sign, and initial this request where indicated, and return this request with your signed Contract, we will forward your request to the Oversight Committee for approval and secure all necessary permits.

Renter Requests:

Event Date: _____ Event Title: _____

- Wine & Beer be sold by CCA at our discretion— no fee
- Complimentary Wine & Beer served by CCA – Fee \$500.00. (Plus cost of beer/wine).
- At your request Wine & Beer may be served by CCA if approved by Oversight Committee – Fee \$200.00 for permitting process and staffing of House Manager for 4 hour minimum at \$29.00 per hour during event. Fee will be reduced by the net income of alcohol sales.

Areas of Service:

- Main Lobby
- Studio Theatre
- By special arrangement: _____
- Gudren Grell Salon
- Outside patio area (Renter to provide tent with sides).

Number of people expected: _____

Time of event:

Time of Alcohol Beverage Service*:

From _____ to _____. From _____ to _____.

**Please note: There will be no service following intermission.*

Our signature on this Addendum evidences that you have been granted permission by the Clark Center Association to have alcohol served at your Event, subject to all of the following terms and conditions.

1. Only Clark Center trained and approved employees and volunteers may handle, transport and serve all alcoholic beverages served at your Event.
2. All alcohol service and consumption must comply with California state liquor laws.
3. We reserve the right (but shall not be obligated) to end alcohol service and/or the Event at any time if we determine that any of the rules contained in this Addendum have not been completely and fully complied with or if we determine at any time that any problems are arising in connection with the serving of alcohol at the Event.
4. Patrons 21 and over will be identified with a wristband, received from service staff.
5. You agree to comply with, and to cause the Event to comply with, all of the foregoing provisions. In addition, you agree to hold harmless, defend and indemnify the Association for any claims, injuries, causes of action, damages or expenses whatsoever resulting from or arising out of the service or

consumption of alcohol at the Event or any failure of the Event to comply with any of the provisions of this Addendum. **Your initials:** _____

6. Per the LMUSD Policy, an event will not be allowed to serve alcohol if there is a concurrent student event either in the Clark Center or on the AGHS campus.

7. This Addendum shall be interpreted and construed in accordance with the laws of the State of California. In the event of any conflict, inconsistency or discrepancy between the provisions of the Contract agreement and this Addendum, the terms of this Addendum shall govern. If Renter is an entity, the individual who signs this Addendum on behalf of Renter represents and warrants that he/she is duly authorized to execute this Addendum on behalf of Renter and that no other signature, act or authorization is necessary to bind Renter to the provisions of this Addendum.

By signing below, and initialing where indicated, the undersigned individual acknowledges that he/she has read and understands this Alcohol Service Request and Addendum to the Conference Agreement.

_____ Company Name or Affiliation	_____ Contact name
_____ Signature	_____ Date signed

CLARK CENTER ASSOCIATION, on behalf of The Clark Center for the Performing Arts.

_____ Association Contact Name	_____ Contact Title
_____ Signature	_____ Date signed

FOR INTERNAL USE ONLY:

Oversight Committee Approval: _____
Signature Date

ABC permit submitted to LMUSD: _____
Date Staff

ABC permit submitted to ABC: _____
Date Staff

Permit Complete: _____
Date Staff

Concurrent Events checked: _____
Date Staff

Concurrent events at AGHS: Yes No

If yes, type & time of event: _____

Concurrent events at the Center: Yes No

If yes, type & time of event: _____