

All rates subject to change.
FORBES HALL

- 4 HR Minimum charge, including dark days (which are charged at Rehearsal Day Rate)
- Up to 1 HR of Break Time may be deducted for each 6 HR block if Break is taken with NO activity in theater
- Includes standard lighting and custodial services.

DEPOSIT

Commercial or Non-Profit (Deposit not to exceed \$1,000.00)	\$250.00/DAY	Additional non-refundable processing fees apply to deposits paid by ACH or credit card. No processing fees apply for cash or check deposits.
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PERFORMANCE DAY

		EXAMPLES			
		4 HR	8 HR	12 HR	16 HR
Commercial Rate	\$233.00/HR	\$932.00	\$1,864.00	\$2,796.00	\$3,728.00
Non-Profit Rate	\$138.00/HR	\$552.00	\$1,104.00	\$1,656.00	\$2,208.00

REHEARSAL DAY (WITHOUT PERFORMANCE)

		EXAMPLES			
		4 HR	8 HR	12 HR	16 HR
Commercial Rate	\$97.50/HR	\$390.00	\$780.00	\$1,170.00	\$1,560.00
Non-Profit Rate	\$79.00/HR	\$316.00	\$632.00	\$948.00	\$1,264.00

STUDIO THEATER

- 4 HR Minimum charge, including dark days (which are charged at Rehearsal Day Rate)
- Up to 1 HR of Break Time may be deducted for each 6 HR block if Break is taken with NO activity in theater
- Includes standard lighting and custodial services.

DEPOSIT

Commercial or Non-Profit	\$250.00/EVENT	Additional non-refundable processing fees apply to deposits paid by ACH or credit card. No processing fees apply for cash or check deposits.
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PERFORMANCE DAY

		EXAMPLES			
		4 HR	8 HR	12 HR	16 HR
Commercial Rate	\$66.50/HR	\$266.00	\$532.00	\$798.00	\$1,064.00
Non-Profit Rate	\$40.75/HR	\$163.00	\$326.00	\$489.00	\$652.00

REHEARSAL DAY (WITHOUT PERFORMANCE)

		EXAMPLES			
		4 HR	8 HR	12 HR	16 HR
Commercial Rate	\$40.75/HR	\$163.00	\$326.00	\$489.00	\$652.00
Non-Profit Rate	\$33.25/HR	\$133.00	\$266.00	\$399.00	\$532.00

SALON

- Includes standard custodial.
- 2 HR Minimum

		EXAMPLES			
		2 HR	4 HR	6 HR	8 HR
Commercial Rate	\$35.00/HR	\$70.00	\$140.00	\$210.00	\$280.00
Non-Profit Rate	\$25.00/HR	\$50.00	\$100.00	\$150.00	\$200.00

LOBBY

- Rates apply to Pre/Post Show Receptions and separate use of space without performance in one of the theaters.
- Includes standard custodial.
- 2 HR Minimum (waived for Pre/Post Show Receptions)

		EXAMPLES			
		2 HR	4 HR	6 HR	8 HR
Commercial Rate	\$60.00/HR	\$120.00	\$240.00	\$360.00	\$480.00
Non-Profit Rate	\$35.00/HR	\$70.00	\$140.00	\$210.00	\$280.00

ALL SPACES

Excessive Clean-Up Fee (1 HR Minimum)	\$30.00/HR
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FEE SCHEDULE
COMMERCIAL & NON-PROFIT FACILITY USERS

VER D
 REV 3/31/2025

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EQUIPMENT FEES	
Forbes Hall Digital Projector	\$100.00/DAY
Steinway B Piano 6'-11" (First DAY)	\$125.00
Steinway B Piano 6'-11" (Each additional DAY)	\$50.00/DAY
Steinway B Piano 6'-11" Tuning	\$150.00
Marley Dance Floor (First DAY) <i>Note: Tape use is charged separately as a supply expendable.</i>	\$100.00
Marley Dance Floor (Each additional DAY)	\$25.00/DAY

Additional fees may be assessed for expendable supplies and other on-site or off-site sourced equipment required for an event.

TECHNICAL STAFFING		
Production Manager (PM)	REG \$40.00/HR	OT \$60.00/HR
Stage Manager (SM)	REG \$34.00/HR	OT \$51.00/HR
Department Head/Operator (A1/D1/E1/F1)	REG \$34.00/HR	OT \$51.00/HR
General Crew (A2/D2/E2/F2)	REG \$31.00/HR	OT \$46.50/HR
Follow Spots (FS1/FS2)	REG \$31.00/HR	OT \$46.50/HR
Student Techs (SA2/SE1, etc.)	REG \$22.00/HR	OT \$33.00/HR
House Manager (HM)	REG \$31.00/HR	OT \$46.50/HR

A=Audio, D=Deck, E=Electrics/Lighting, F=Fly System, FS=Follow Spot

FRONT OF HOUSE OPERATION FEES	
Forbes Hall	\$140.00/PERF
Studio Theater (Not to exceed \$180.00/WEEK)	\$60.00/PERF

BOX OFFICE FEES	
FORBES HALL	
Reserved Seating Ticketing Setup (Includes Standard Configurations)	\$100.00/EVENT
Custom Configuration Fee	Add: \$100.00/CONFIG
General Admission Ticketing Setup	\$50.00/EVENT
Box Office Staffing	\$100.00/PERF
STUDIO THEATER	
Reserved Seating Ticketing Setup	\$100.00/EVENT
General Admission Ticketing Setup	\$50.00/EVENT
Box Office Staffing (Not to exceed \$300.00/WEEK)	\$100.00/PERF
SPECIALTY TICKETING	
Complimentary Tickets (First 30 per PERF)	FREE
Complimentary Tickets (In excess of 30 per PERF)	\$0.50/TICKET
Consignment Tickets (for off-site distribution) - FREE Admission Event	\$0.25/TICKET
Consignment Tickets (for off-site distribution) - PAID Admission Event	\$0.50/TICKET

MERCHANDISE FEES		
• <i>Commission Fees waived for Non-Profit Facility Users when Sales Staffed by Facility User.</i>		
SALES STAFFED BY FACILITY USER (Facility User responsible for State sales tax)		
CD/DVD Media Sales	Clark Center Commission Rate:	10%
All Other Sales	Clark Center Commission Rate:	20%
SALES STAFFED BY CLARK CENTER (Clark Center responsible for State sales tax)		
CD/DVD Media Sales	Clark Center Commission Rate:	15%
All Other Sales	Clark Center Commission Rate:	25%